## **INSTRUCTIONS TO ATTEND**

Before the Event

Register for the conference at <a href="http://www.cvent.com/d/l4qgy7">http://www.cvent.com/d/l4qgy7</a>

You will receive an email within 24-48 hours with your credentials to login to the Conference.

Day of the Event

Click on: http://ieee.vcopious.com/default.aspx?qsf1axb=ZXZlbnRpZD0yNyZsYW5ndWFnZWlkPTE=

Log in using your credentials. If you have misplaced or forgotten your password, click 'Reset Password.'

You will now be logged into the conference.

Please note: Audio for this event will be streamed. There will not be a dial in on a separate phone line. Please make sure your speakers are functional and turned up for optimal audio. There will be a 'Test Your System' function available through the URL above.

## INSTRUCTIONS FOR NAVIGATING THE VIRTUAL EVENT

Please read the attendee guide to learn more about navigating through the platform for the virtual event.

## **IMPORTANT SYSTEM REQUIREMENTS**

To view this Conference, you must have the following:

- Internet Explorer version 9.0 or later, Chrome or Firefox
- Adobe Flash Player 10.0 or above
- A minimum connection of 350Kbps (750Kbps recommended)
- Speakers and/or audio listening capabilities

Please disable any programs that are set to block pop-up windows and make sure cookies and JavaScript are enabled. Please note that firewalls may also be set to prohibit the reception of video and as such may need to be adjusted prior to the event.

Thank you for your interest in participating in this event. We look forward to seeing you there!